

## **Box Culvert Extension Structure Survey Report Submittal Check List**

This checklist does not replace the Structure Survey Report form. It is a tool for the project development engineer to ensure a complete submittal. See front sheet of Structure Survey Report for detailed description of items.

_____ <u>Transmittal Letter</u>	(1 copy) Indicating items enclosed, scheduling dates, and special considerations.
_____ <u>Structure Survey Report</u>	(1 copy) Completed except for items that Central Office Design will enter. Upstream and Downstream structure information optional.
_____ <u>Small County Map</u>	(1 copy) Indicating location of structure.
_____ <u>Plan &amp; Profile Map</u>	( Hard Copy and DGN file on Disk) Showing proposed profile grade line, proposed horizontal curve data, <u>RIGHT-OF-WAY</u> , and structure location.
_____ <u>Contour Map</u>	(1 Hard copy and DGN file on Disk) with contours labeled, existing structure shown, north arrow, stream direction, and scale 1'':20'.
_____ <u>Typical Roadway Section</u>	(1 copy) Showing dimensions, slopes, and <u>CLEAR ZONE</u> requirements.
_____ <u>Survey Information</u> **	(1 copy) Field Survey Notes showing existing culvert measurements, including stations and off-sets of corners of existing box.
_____ <u>Original Photographs</u>	(1copy) Panoramic views upstream and downstream, existing structure views and roadway.

\*\* Optional, however, potentially very useful.